



Porch Permit Requirements

- SRA (Sabine River Authority) Property – If the building structure is on SRA land you must provide a copy of SRA permit to build before the City can issue a permit
- 1 Set of Site Plans – A landscape architectural plan, and a detailed engineering drawing of proposed improvements to a given lot, to include;
 - Legal description (lot, block, subdivision)**
 - North area & scale**
 - Property lines**
 - All easements**
 - Proposed structure & all existing buildings**
 - Driveways & sidewalk dimensions**
 - Setbacks for front, rear & sides**
- 1 Set of Foundation Plans – Conventional rebar slab foundation – Regionally accepted practices – Foundation detail (Reference IRC) **or** Engineered plans or Post tension foundation – Engineered foundation plans and letter. Must state foundation was designed for the soil conditions on that particular lot and the design criteria of the IRC.
- 1 Set of Building Plans – Construction or working drawings (blueprints) that define all the construction specifications of a residential house such as dimensions, materials, layouts, installation methods and techniques, to include;
 - Floor plan**
 - Exterior elevations**
 - Roof design**
 - Mechanical design**
 - Electrical design**
 - Plumbing design**
 - Construction details**
 - Window/door schedule**
 - Masonry on wood details**
 - Sheer wall details**
- Remodel – Permit is not required **unless** there is a new addition to the structure
- Contractor Registration **required** for General, Electrician, Plumber, Mechanical, Irrigator and Backflow Tester

NOTICE: per city ordinance *Ch. 66 Utilities, Art. II, Dev. 1, Sec. 66-32 Utility Easements* – Easement accessibility

NOTE: once application and plans are received and reviewed more information may be requested for completion